# FAMILY BULLETIN

**Week commencing: Wednesday 2nd September 2026**




**Dear Families,**

**Welcome back to school! We hope you had an enjoyable summer break. As the leaves begin to turn and the air grows crisp, we're excited to start a new term filled with learning, creativity, and community spirit.**

**This term promises to be full of exciting opportunities – from celebrations, visitors, excursions and outdoor adventures to enriching classroom learning and new friendships. Our dedicated staff are ready to support every child in reaching their full potential, and we look forward to working together with you to make this term a successful and memorable one. Staff members have been busy during the holiday getting the school spick and span, and the classrooms look fabulous! Our Year 1&2 outdoor area has also had a makeover! A huge thank you to the Hayes-Bell family for creating a fabulous new exploratory play area (photo below). We know the children are going to love it!**

**A special welcome to our Adlington community to the families joining us in the new Reception class and other year groups. Reception class: Albany, Amaari, Arlen, Charlotte, Dillon, Elsie, Felix, Frederick, Freya, Harper, Harry, Ivy, Lily, Samuel and Thomas; Year 4: Max.**

**We're also delighted to welcome Mrs. Peacock, who will be teaching Years 3&4, and Mrs. Wilcox who will be joining us as a Midday Assistant and Teaching Assistant.**

**Included in this Family Bulletin is information to prepare for the return to school. As always if you have any questions, please do get in touch.**

**Look forward to seeing you all on Wednesday 2nd September!**

**Warm regards,**

*Steph Swinson*
**Headteacher**



| DATE | ACTIVITY/ EVENT | KEY INFORMATION |
|---|---|---|
| **Tuesday 1st September** | **Inset day** | School closed to pupils. |
| **Wednesday 2nd September** | **First day of autumn term** | We look forward to welcoming everyone to the first school day of the term. The gate will be open from 8.45am and will close at 8.55am. Please be prompt, so that all the children can start their first day on time! |
| **Wednesday 2nd September** | **Year 1 & Year 2** | Year 1 and 2 families are invited to have a tour of the classroom and outdoor play area (3.20-3.30pm) |
| **Thursday 3rd September** | **Lunchtime** | Sports coaches from Macclesfield Schools Sports Partnership will be joining us for fun lunchtime play activities. |
| **Friday 4th September** | **Family Friday** | Parents/carers are welcome to use the field and trim trail on a Friday afternoon (weather permitting) from 3.20 to 4.00pm. |

# MESSAGES

**UNIFORM:** Just a reminder that jewellery such as necklaces, rings and bracelets should not be worn by pupils. Small stud earrings are allowed, but children must not wear earrings on days when they have PE or swimming lessons. The children are allowed to wear a watch, but only watches without camera/internet access are permitted – no Smart watches allowed. The school does not take any responsibility for watches/jewellery being lost or damaged. Any child wearing items that are not permitted will be requested to remove them.

On school uniform days, the children should wear black shoes (no heels). If your child needs to wear different footwear due to medical reasons, please notify the school office.

PE Kit: On the days where your child's class has a PE lesson, your child will need to wear their school PE Kit for the day, instead of their uniform. The PE Kit consists of the following items:

- plain white PE t-shirts or house team t-shirts
- navy jumpers/fleeces
- navy or black leggings/jogging bottoms
- navy or black shorts
- navy skorts

Other clothing with non-school logos/images must not be worn.

| | Wednesday 2nd September | Thursday 3rd September | Friday 4th September |
|---|---|---|---|
| **Reception class** | School uniform | School uniform | School uniform |
| **Year 1 & Year 2** | School uniform | School uniform | School uniform |
| **Year 3 & Year 4** | School uniform | School uniform | School uniform |
| **Year 5 & Year 6** | School uniform | School uniform | School uniform |

**PE lessons and Forest School sessions will commence during the week beginning the 7th September.**

**SCHOOL BAGS**

It has always been the school policy for our younger pupils to bring a book bag to school, starting from Reception class when we introduce this to new parents. Book bags are very useful for keeping reading books and homework in a good condition and save on space in our small and limited space cloakroom areas.

Pupils in Years 5 & 6 are able to bring a rucksack bag to school as they are requested to bring additional items into school, and they have a large cloakroom area within their classroom to store larger bags.

In recent times, we have noted more and more large bags coming into school with our younger children, and this has led to cloakrooms becoming very messy with lots of coats, jumpers and coats falling on the floor due to the pegs not being sufficient for rucksacks and clothing (we have storage boxes and drawers to store the book bags).

If we can encourage everyone in Reception to Year 4 to bring a book bag, this will also hopefully help the children to look after their coats and jumpers and avoid them losing them, and lead to less reading books being crumpled and torn. Thank you for your support.

**CLUBS:** Please note that there will be no clubs running during the first week of September. Clubs will start from the week beginning the 7th September.

| Tuesday 8th September | Wednesday 9th September | Thursday 10th September |
|---|---|---|
| Multi-Skills Club<br>(Years 1&2)<br>Time: 3.30-4.30pm<br>Cost: £30.00 (6 weeks)<br>(maximum of 20 places) | Football Club<br>(Years 3-6)<br>Time: 3.30-4.30pm<br>Cost: £30.00 (6 weeks) | Netball Club<br>(Years 3,4,5&6 only)<br>Time: 3.30-4.30pm<br>Cost: £30.00 (6 weeks)<br>(maximum of 20 places) |
| Gardening Club<br>(Years 3-6)<br>Time: 3.30-4.30pm<br>Cost: £30.00 (6 weeks)<br>(maximum of 10 places) | | Starting Thursday 17th September<br>Tennis Club (Years 1-6).<br>Please book directly with Point One Tennis<br>Adlington Thursdays 3:30pm \| Point-One Tennis |

- Bookings: school clubs will be open for bookings on MCAS from Thursday 3rd September.
- Bookings for tennis must be made directly with the organiser, Point One Tennis
- Payment for the block must be made at the time of booking. Partial refunds will **only** be made if the school has to cancel club sessions for any reason.

**DROP-OFF Arrangements:** All children should be brought to the playground between 8.45-8.55am, where their class teacher will be waiting to greet them. The playground gate will be locked at 8.55am. Children must not be left unsupervised on the school site before 8.45am.

Please help us to make a prompt start to the school day by ensuring that the children arrive on time. If for any reason you are delayed, you will need to bring your child to the school office entrance and provide the reason for their lateness, which will be recorded. Please note that any pupils arriving between 8.56 and 9.24am will be recorded as late on the attendance register. Any pupils arriving after 9.25am will be marked as an unauthorised absence.
The unauthorised absence mark shows that the child is in attendance at school, but is legally recorded as an absence due to lateness. This is in accordance with the guidance from the Department for Education.

**COLLECTION TIMES**
3.20pm - Reception, Year 1 and Year 2
3.30pm - Year 3, Year 4, Year 5 and Year 6

Please note that any child who has not been collected 10 minutes after the collection time will be cared for by the After School Club staff, and this will incur a half-session charge. We understand that there are occasions, due to unexpected circumstances and traffic problems that parents may not be able to arrive promptly – please telephone the school office to inform us of any delays.

**CAR PARK AND PARKING:** Please can we remind everyone to be patient and courteous when parking at the school. Drop-off and collection times are of course very busy periods, but with kindness and patience we can ensure that the car park and Brookledge Lane remain safe for all. The 5mph speed limit must be adhered to on the car park, and cars should not block or be parked on the car park path/ public pavement. Please can extra care be taken when opening car doors, so that other vehicles are not damaged.

Also, a reminder that the disabled parking bay must only be used by disabled badge holders. We have a family who will need to use the disabled parking bay at drop off and collection times.

**ATTENDANCE:** If for any reason your child is unable to attend school due to illness, we request that parents/carers telephone or email the school office (admin@adlington.ht.school) (prior to 9.05am), stating the reason for your child's absence. Wherever possible, dentist/medical appointments should be made outside the school day. For any dentist/medical appointment booked during the school day, the appointment confirmation will need to be provided for the absence to be recorded as an authorised absence.

**Requests for leave of absence:** The Headteacher and Governing Body will **not** grant any holiday taken during term time and will record any such holidays as 'unauthorised leave.' We do recognise that at times there may be a need for leave of absence requests to be made for exceptional circumstances such as attendance at weddings, funerals, educational examinations or participation in particular religious, cultural, sporting or artistic events. These absences may be authorised by the Headteacher. Any requests for absence in term time must be made by completing the 'Request for Leave of Absence form.' This form is available from the school office or on the parent section of the school website. Any unauthorised absences for holidays/ or other reasons are subject to fixed penalty fines from the local authority (please note that the school does not receive any income from issuing fines – the money remains with the local authority). Our registers are monitored by the Department for Education, and therefore we are obliged to request for Fixed Penalty Notices to be issued.

**MY CHILD AT SCHOOL (MCAS)**

**RECEPTION PARENTS** will be sent details regarding the MCAS system on Wednesday 2nd September – Reception pupils need to have officially arrived in school for their first day before we can activate their accounts on our school information management system. MCAS is the system that we use for sending communications, as well as making a booking/ payment for Adlington Extra and school trips.

**MCAS**

**School Dinners:** If your child will be having school dinners, please book the days that your child/children will be having a school dinner and their meal choices each week, using the MCAS app (this is a big help for our teachers and school office and is very much appreciated so that we can start lessons quickly). Reception, Year 1 and Year 2 children all receive a universal free dinner, so no payment is required. If your child is in Year 3,4,5 & 6, payment for the dinners booked MUST be made at the same time of booking, unless your child/children are eligible for free school meals. **If payments are not made in advance, you may be contacted to provide your child with a packed lunch until the payment is made.**

**OUTSTANDING BALANCES**

If you have any outstanding balances for Breakfast Club, After School Club or dinner payments, please can you ensure that the balance is cleared by the 31st August. If balances remain after this date, you will not be able to book for school dinners (Years 3 – Year 6) or Breakfast/After School Club until the payment has been made).

**MCAS**

In our drive to be more environmentally friendly and improve efficiency, we will be requesting that families access the important documents section on MCAS to read recently updated policies/procedure and acknowledgement of reading these within the parental consent section of MCAS. Hopefully, this will avoid any more paper mountains! We will use the Family Bulletin to notify you of any documents for your attention.

From the 2nd September parents are requested to read the following policies/ Terms and Conditions on MCAS:

- Attendance Policy
- Behaviour Policy
- School Uniform Policy
- Updated consents for trips/minibus travel/Pets as Therapy/ Photographs
- Adlington Extra Terms and Conditions

**Adlington Extra:** The charges from the 2nd September will be as follows:

**Breakfast Club -** £7.00 per session

**After-school Club**

Half-session - (3.30- 4.30pm / or following your child attending another school club and then joining Adlington Extra for the latter part of the afternoon): £7.00 per session

Full-session - £11.00 per session

Updated Terms and Conditions for Adlington Extra are available on MCAS. Parents must read this document and confirm their consent via the parental consent, before your child can attend the club. **(Bookings can be made from the 1st September).**

For any new Reception parents, please contact Mrs. Williams in the school office to make any bookings for the first week of term.

**SNACKTIME:** The children are able to purchase a mid-morning snack from the school kitchen:

- slice of toast (25 pence),
- breadsticks (25 pence),
- plain rice cakes (25 pence),
- raisins (25 pence),
- pizza bap is available on Wednesdays (60 pence),
- bacon bap is available on Fridays only (£1).

Please can children bring small change only (no notes). Money should be stored in a **named** small purse/wallet.

**Please note that the children are not allowed playtime snacks to be brought in from home,** as we have a number of children in school with **severe** allergies, including nuts allergies.

**LUNCHBOXES:** We have a healthy eating policy, and encourage children to bring a balanced healthy packed lunch. Sweets should not be put in lunchboxes. We ask everyone to support the safety of all children by following the school policy of being a nut-free school. Please check packaging carefully to ensure that food items in lunch boxes do not contain nuts or traces of nuts.

**WATER BOTTLES:** Please can your child bring in a small**,** filled water bottle each day. Please note that only water is permitted – no juices (if this is an issue – please speak directly with Mrs. Swinson). The children are encouraged to drink regularly through the day and to use the water fountains for refills of fresh water.

**CLASS INFORMATION:** The teachers will send home a letter during the first week with further class information, including reading books and homework. The class pages on the school website will also be updated with relevant information in early September.

**CLASS WELCOME MEETINGS:** The teachers will be hosting class welcome sessions for families during the week commencing 21st September), and these dates will be shared with you in the next issue of our Family Bulletin.

**DATES FOR THE TERM** – dates for events taking place during the autumn term will be published in a future issue of our Family Bulletin.

**SCHOOL OFFICE OPENING HOURS**

Monday: 8.30am-11.30am (Please note that Mrs. Williams, our School Bursar, does not work on Monday afternoons).
Tuesday-Friday: 8.30am-3.30pm

Outside of these hours, please leave a message on our answerphone/ or send an email to **admin@adlington.ht.school** and we will respond to you as soon as possible.

**VOLUNTEERS**

Last year we had a wonderful group of parent volunteers who helped out at our Forest School sessions on Tuesdays on a rota basis (so no one has to commit to every week). This year, we are looking for parent volunteers to support once again, if you would be interested in helping out mornings or afternoons, please email Mrs. Williams – **admin@adlington.ht.school** with the dates that you would be available to help during the autumn term.